

Ponderosa Retreat and Conference Center

2026 Budget

Accounts	2025 Budget	2026 Budget
REVENUES		
Anticipated Revenue		
Group Income		
4001 - CBGC Lodging Income	\$85,000.00	\$60,000.00
4002 - CBGC Meal Income	\$44,000.00	\$32,000.00
4011 - Non-CBGC Lodging Income	\$715,000.00	\$785,000.00
4012 - NON-CBGC Meal Income	\$600,000.00	\$650,000.00
4039 - Day Use Fee Income	\$10,000.00	\$14,000.00
4070 - Linen Income	\$250.00	\$250.00
Total Meals Lodging income	\$1,454,250.00	\$1,541,250.00
Program Camps Income		
Peak Kids Camp Income		
4101 - PEAK NAMB Support	\$8,000.00	\$8,000.00
4102 - PEAK Lodging Income	\$44,000.00	\$40,000.00
4103 - PEAK Meal Income	\$37,000.00	\$34,000.00
4104 - PEAK Recreation Income	\$14,000.00	\$13,000.00
4105 - PEAK Program Income	\$14,000.00	\$10,000.00
Summit Student Camp Income		
4116 - SUMMIT NAMB Support	\$12,000.00	\$12,000.00
4117 - SUMMIT Lodging Income	\$86,000.00	\$105,000.00
4118 - SUMMIT Meal Income	\$68,000.00	\$75,000.00
4119 - SUMMIT Recreation Income	\$22,000.00	\$24,000.00
4120 - SUMMIT Program Income	\$37,000.00	\$30,000.00
Summit Winter Camp Income		
4126 - SUMMIT WINTER NAMB Support	\$4,000.00	\$4,000.00
4127 - SUMMIT WINTER Lodging Income	\$15,000.00	\$15,000.00
4128 - SUMMIT WINTER Meal Income	\$11,000.00	\$11,000.00
4129 - SUMMIT WINTER Recreation Income	\$3,000.00	\$3,000.00
4130 - SUMMIT WINTER Program Income	\$8,500.00	\$11,000.00
Total Program Camps Income	\$383,500.00	\$395,000.00
Total Group Income	\$1,837,750.00	\$1,936,250.00
Concessions Income		
4020 - Concessions Income-Food	\$32,000.00	\$33,000.00

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4021 - Concessions Income-Gifts	\$35,000.00	\$40,000.00
4023 - Concessions Income- Vending	\$2,000.00	\$1,000.00
4026 - Concessions Income-Tubing	\$2,000.00	\$2,000.00
4750 - Coffee Cabin Income	\$11,000.00	\$12,000.00
Total Concessions Income	\$82,000.00	\$88,000.00
Support & Donations		
4040 - Support-CHURCHES-CBGC	\$15,000.00	\$2,000.00
4041 - Support-Non-CBGC Church/Ministries	\$15,000.00	\$15,000.00
4045 - Support-INDIVIDUALS	\$20,000.00	\$30,000.00
4090 - State Mission Offering	\$8,400.00	\$8,400.00
Total Support & Donations	\$58,400.00	\$55,400.00
Recreation Income		
4125 - Inflatable Recreation Income	\$2,500.00	\$2,500.00
4140 - Challenge Course Income	\$135,000.00	\$135,000.00
4145 - Outdoor Education Income	\$16,000.00	\$16,000.00
4151 - Archery Income	\$10,000.00	\$7,000.00
4157 - Crate Stacking Income	\$5,000.00	\$5,000.00
4177 - Glow Ball Income	\$9,000.00	\$8,000.00
4178 - Tomahawk Throwing	\$9,000.00	\$9,000.00
4179 - Large Group Games Income	\$10,000.00	\$5,000.00
41-- - Arrow Tag Income	\$14,000.00	\$20,000.00
Total Recreation Income	\$210,500.00	\$207,500.00
Misc. Income		
4065 - Rebate Income	\$4,000.00	\$4,000.00
4080 - Miscellaneous Income	\$4,000.00	\$5,000.00
4075-Laundry Machine Income	\$200.00	\$200.00
4149 - Golf Cart Income	\$5,000.00	\$7,000.00
4160 - Dividends & Interest Income	\$15,000.00	\$18,000.00
4164 - Credit Card Processing Income	\$1,000.00	\$1,000.00
4081 - Cell Tower Income		\$23,000.00
4082 - Grant Income		\$0.00
Total Misc. Income	\$29,200.00	\$58,200.00
Total Anticipated Revenue	\$2,217,850.00	\$2,345,350.00
Total REVENUES	\$2,217,850.00	\$2,345,350.00

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Accounts	2025 Budget	2026 Budget
EXPENSES		
Administration/Operations		
Administration		
6001 - Payroll: Director	\$66,836.00	\$69,510.00
6010 - FICA: Director	\$5,079.00	\$5,282.00
6020 - Retirement: Director	\$6,683.00	\$6,951.00
6031 - Payroll: Intern	\$20,000.00	\$20,000.00
6032 - FICA: Intern	\$1,520.00	\$1,520.00
6035 - Intern Program Development	\$2,000.00	\$2,000.00
6060 - Staff Special Conference	\$4,000.00	\$4,000.00
6070 - Staff Appreciation	\$5,000.00	\$5,000.00
6080 - State Convention	\$0.00	\$0.00
Total Administration	\$111,118.00	\$114,263.00
Support Staff		
6090 - Payroll: Multi-Staff Support	\$62,400.00	\$62,400.00
6095 - FICA: Multi-Staff Support	\$4,774.00	\$4,774.00
6096 - Retirement: Multi- Staff Support		\$2,500.00
6250 - Accounting Hub	\$24,000.00	\$28,875.00
6751 - Payroll: Coffee Shop	\$500.00	\$500.00
6752 - FICA: Coffee Shop	\$35.00	\$35.00
Total Support Staff	\$91,709.00	\$99,084.00
Utilities		
6540 - Electricity: Camp	\$47,000.00	\$54,000.00
6570 - Propane: Camp	\$4,000.00	\$4,000.00
6580 - Gas (Black Hills Energy): Camp	\$25,000.00	\$25,000.00
6740 - Trash Service	\$9,000.00	\$7,500.00
Total Utilities	\$85,000.00	\$90,500.00
Employee Benefits		
7501 - Insurance: GuideStone	\$19,000.00	\$19,000.00
7510 - Insurance: Healthcare	\$150,000.00	\$170,000.00
7520 - Insurance: Workers' Compensation	\$21,000.00	\$21,000.00
7525 - FAMILI premium expense	\$3,000.00	\$3,000.00
7560 - Meals: Staff	\$30,000.00	\$30,000.00
7580 - Staff moving expenses	\$3,000.00	\$3,000.00
Total Employee Benefits	\$226,000.00	\$246,000.00

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Accounts	2025 Budget	2026 Budget
Employer Insurance/Taxes		
6590 - Property Taxes	\$300.00	\$300.00
6640 - Insurance: Property/Liability	\$110,000.00	\$110,000.00
6650 - Insurance: Auto	\$8,000.00	\$17,000.00
6655 - Sales Tax: Gifts & Food	\$3,000.00	\$3,000.00
Total Employer Insurance/Taxes	\$121,300.00	\$130,300.00
Operations		
5012 - Loan Payment-WatersEdge OK	\$62,880.00	\$64,600.00
5013 - Loan Payment-CO Bapt Found 8/2018	\$21,000.00	\$20,000.00
6040 - Staff: Business Travel/Meals/Tolls	\$2,000.00	\$2,000.00
6280 - Audit	\$6,000.00	\$6,000.00
6290 - Marketing	\$3,000.00	\$3,000.00
6295 - Audio/Visual/Conf. Needs	\$2,000.00	\$2,000.00
6320 - Equipment Mtnc: Office	\$4,000.00	\$0.00
6337 - ACS fees	\$8,000.00	\$0.00
6340 - Acquist: Office Equipment	\$1,000.00	\$1,000.00
6360 - Fees-Bank/Svc/Late Fees	\$1,000.00	\$1,000.00
6370 - Volunteer Expenses	\$4,000.00	\$4,000.00
6375 - Staff: Shirts, Hats, & Uniforms-Exp	\$3,000.00	\$3,000.00
6376 - Staff Training: 1st Aid/CPR/AED	\$1,000.00	\$1,000.00
6401 - Office Supplies	\$3,000.00	\$3,000.00
6405 - Postage	\$500.00	\$500.00
6496 - Gift Shop-Misc. Expense	\$100.00	\$100.00
6499 - Snack Shop-Misc Expense	\$250.00	\$250.00
6500 - Concessions: Food	\$15,000.00	\$10,000.00
6501 - Concessions: Gifts	\$25,000.00	\$25,000.00
6502 - Miscellaneous Expense	\$500.00	\$500.00
6503 - Credit Card Service Fees	\$4,000.00	\$4,000.00
6506 - Acquist: Concessions	\$500.00	\$500.00
6507 - Concessions: Drink Vending	\$1,000.00	\$1,000.00
6510 - Gift Tool Expenses	\$600.00	\$0.00
6511 - Concessions: Snack Vending	\$500.00	\$500.00
6515 - Concessions: Tubing	\$500.00	\$500.00
6550 - Membership/Dues/Subscript CCCA	\$1,800.00	\$2,000.00
6560 - Flowers & Gifts	\$250.00	\$250.00

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Accounts	2025 Budget	2026 Budget
6660 - Legal Fees	\$0.00	\$3,000.00
6670 - License Fees & Permits	\$4,000.00	\$4,000.00
6690 - Computer Support/Upgrades/subscriptions	\$10,000.00	\$10,000.00
6720 - Phones/Cell Phones	\$10,000.00	\$10,000.00
6721 - Radios	\$500.00	\$500.00
6730 - Healthcare Supplies	\$500.00	\$500.00
6732 - CampWise Expense	\$3,500.00	\$4,000.00
6736 - Port a Potty Rental fees	\$1,500.00	\$1,500.00
6750 - Coffee Cabin Expense	\$5,000.00	\$5,000.00
Total Operations	\$207,380.00	\$194,200.00
Total Administration/Operations	\$842,507.00	\$874,347.00
Guest Relations		
6201 - Payroll: Guest Rel. Director	\$56,021.00	\$58,273.00
6220 - FICA: Guest Relations Director	\$4,257.00	\$4,427.00
6260 - Payroll: Guest Rel Assistant	\$30,173.00	\$31,279.00
6261 - FICA: Guest Rel Assistant	\$2,293.00	\$2,384.00
6262 - Retirement: Guest Rel Assistant	\$3,017.00	\$3,127.00
6240 - Retirement: Guest Rel. Director	\$5,602.00	\$5,827.00
6276 - Expense: Guest Relations	\$500.00	\$500.00
Total Guest Relations	\$101,863.00	\$105,817.00
Accommodations		
6565 - Furnishings and Décor	\$500.00	\$800.00
6566 - Tables and Chairs	\$500.00	\$500.00
6601 - Accommodations Supplies	\$13,000.00	\$11,000.00
6602 - Accommodations: Equipment Expense	\$2,000.00	\$3,000.00
6680 - Linens	\$1,500.00	\$2,500.00
7260 - Payroll: Accommodations Director	\$42,451.00	\$44,023.00
7280 - FICA: Accommodations Director	\$3,226.00	\$3,355.00
7281 - Retirement: Accommodations Director	\$4,245.00	\$4,402.00
7290 - Payroll: PT Accommodations	\$65,000.00	\$80,000.00
7295 - FICA: PT Accommodations	\$4,940.00	\$4,940.00
Total Accommodations	\$137,362.00	\$154,520.00

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Accounts	2025 Budget	2026 Budget
Food Service		
6801 - Payroll: Executive Chef	\$44,500.00	\$46,280.00
6820 - FICA: Executive Chef	\$3,382.00	\$3,517.00
6840 - Retirement: Executive Chef	\$4,450.00	\$4,628.00
6850 - Payroll Lead Cook	\$48,720.00	\$54,000.00
6855 - FICA Lead Cook	\$3,702.00	\$3,850.00
6856 - Retirement: Lead Cook	\$4,872.00	\$5,400.00
6860 - Payroll: PT Food Svc. Help	\$88,000.00	\$98,000.00
6880 - FICA: PT Food Svc. Help	\$6,688.00	\$7,448.00
6905 - Equipment: Lease & Rental-Food Svc.	\$2,500.00	\$0.00
6910 - Equipment: Repair & Maint-Food Svc.	\$2,000.00	\$2,000.00
6920 - Food Costs	\$240,000.00	\$240,000.00
6960 - Food Svc. Supplies	\$37,000.00	\$37,000.00
Total Food Service	\$485,814.00	\$502,123.00
Facilities/Operations		
Fac/Operations Director		
7101 - Payroll: Fac/Operations Director	\$51,500.00	\$53,560.00
7120 - FICA: Fac/Operations Director	\$3,914.00	\$4,070.00
7140 - Retirement: Fac/Operations Director	\$5,150.00	\$5,356.00
Total Fac/Operations Director	\$60,564.00	\$62,986.00
Maintenance		
7201 - Payroll: Facilities Asst	\$28,336.00	\$29,469.00
7252 - FICA: facilities Asst	\$2,155.00	\$2,241.00
7253 - Retirement: Facilities Asst	\$2,833.00	\$2,946.00
7220 - Payroll: Mtnce Staff-Hourly	\$8,000.00	\$8,000.00
7240 - FICA: Mtnce Staff-Hourly	\$612.00	\$612.00
7255 - Contract Labor: Mtnce.	\$1,000.00	\$1,000.00
7301 - Bldg & Grounds Rpr/Maint	\$30,000.00	\$30,000.00
7302 - Paint	\$3,000.00	\$3,000.00
7305 - Roads	\$2,000.00	\$2,000.00
7315 - Mtnce:Inspection/Registrat/Licenses	\$1,500.00	\$1,500.00
7320 - Security	\$500.00	\$500.00
7385 - New Equipment: Tools	\$2,500.00	\$2,500.00
7420 - Vehicle: Gas	\$12,000.00	\$12,000.00
7440 - Vehicle & Tractor: Maintenance	\$11,000.00	\$14,000.00

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Accounts	2025 Budget	2026 Budget
Total Maintenance	\$105,436.00	\$109,768.00
Water/Wastewater/Irrigation		
Water		
7730 - Water System Expense	\$10,000.00	\$17,000.00
Total Water	\$10,000.00	\$17,000.00
Wastewater		
7797 - Wastewater System Upkeep Expense	\$16,000.00	\$22,000.00
Total Wastewater	\$16,000.00	\$22,000.00
Total Water/Wastewater/Irrigation	\$26,000.00	\$39,000.00
Total Facilities/Operations	\$192,000.00	\$211,754.00
Programs		
Programming		
8620 - Payroll: Program Camps Director	\$21,630.00	\$20,800.00
8621 - FICA: Programing Director	\$1,643.00	\$1,708.00
8701 - PEAK Kids Camp Expenses	\$16,000.00	\$16,000.00
8798 - SUMMIT WINTER Camp Expenses	\$8,000.00	\$8,000.00
8799 - SUMMIT Student Camp Expenses	\$30,000.00	\$30,000.00
Total Programming	\$77,273.00	\$76,508.00
Challenge Course		
8600 - Inspection: Challenge Course	\$1,000.00	\$1,500.00
8601 - Expense: Challenge Course	\$1,500.00	\$1,500.00
8602 - Payroll: Challenge Course	\$24,000.00	\$26,400.00
8603 - FICA: Challenge Course	\$1,824.00	\$2,006.00
8604 - Training: Challenge Course	\$500.00	\$1,000.00
8605 - Acquist: Challenge Course	\$1,000.00	\$1,000.00
8607 - Payroll: Low Ropes Course	\$6,500.00	\$6,500.00
8608 - FICA: Low Ropes Course	\$497.00	\$497.00
Total Challenge Course	\$36,821.00	\$40,403.00
Recreation		
7901 - Payroll: Rec & Outdoor Ed Director	\$44,557.00	\$38,480.00
7902 - FICA: Rec & Outdoor Ed Director	\$3,386.00	\$2,886.00
7903 - Expense: Recreation	\$3,000.00	\$3,000.00
7904 - Retirement: Rec & Outdoor Ed Direct	\$4,455.00	\$3,848.00
7905 - Outdoor Ed: Instructors	\$1,000.00	\$1,000.00
7907 - Payroll:Recreational Support	\$10,000.00	\$11,000.00

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7908 - FICA: Recreational Support	\$760.00	\$836.00
7909 - Outdoor Ed: Expenses	\$7,000.00	\$7,000.00
7910 - Acquist: Rec Equipment	\$3,000.00	\$3,000.00
7919 - Large Group Games Expense	\$1,000.00	\$1,000.00
7901 - Payroll: Recreation Asst	\$28,962.00	\$27,040.00
7902 - FICA: Recreation Asst	\$2,201.00	\$2,028.00
7904 - Retirement: Recreation Asst	\$2,896.00	\$2,704.00
7921 - Payroll: Outdoor Ed Staff	\$20,000.00	\$24,000.00
7922 - FICA: Outdoor Ed Staff	\$1,530.00	\$1,824.00
Total Recreation	\$133,747.00	\$129,646.00
Total Programs	\$247,841.00	\$246,557.00
Total EXPENSES	\$2,037,287.00	\$2,095,118.00
Net Total	\$180,563.00	\$250,232.00