**Job Description Summary**

Summit Baptist Church is located in Wiggins, Colorado a rural but fast-growing community. SBC is growing as well, with many young families moving into the area, SBC is looking to hire an energetic youth leader that has a vision for the future.

Currently the position is bi-vocational, but with growth it could lead to a full-time position.

He is responsible for leading the Ministry in a positive and spiritual program  
aimed at assisting young people of the Church to a Christian  
worldview and Christ-centered life.

School District Website: <https://www.wiggins50.k12.co.us/>

**Duties and Responsibilities:**

* Under the teachable direction of the Senior Pastor, the Youth Pastor will coordinate all youth programs - Bible Study, Youth Events, Youth Counselors, and Youth Advisory Council.
* Train and equip the next generation of Christians to fight for the faith they have.
* Consult with the pastor regarding weekly programs, special events, and the overall health of the student ministry.
* Oversee student programs including student Sunday school and Wednesday night activities through recruitment, training, planning, leading, and teaching.
* Supervise, coordinate, and schedule all volunteer student workers.
* Provide adequate Bible Studies on Sunday Mornings for the youth.
* Provide activities and devotion for Sunday Evenings Youth group.
* Train youth to stand firm in their faith and combat the difficulties they will face in this world.
* Work with the appropriate committee(s) and the paster in the utilization of needed resources for the Student Ministry.
* Preparing, presenting, and implementing all budgetary matters related to this ministry.
* Actively participate in the overall ministry of the church including but not limited to worship services, workdays, VBS, mission projects, and revivals unless arrangements have been made in advance with the pastor.
* Cooperate with the pastor by performing other duties when asked to do so.

**Qualifications:** 

* Have an authentic and growing personal relationship with Christ.
* Have an evident calling and sincere passion to minister to the church through an evangelistic student ministry.
* Have the ability to work efficiently and effectively with the staff and volunteers.
* Have good time-management skills and organizational abilities.
* Have a core value of excellence.
* Submit to the leadership and established policies and doctrine of the church.
* Qualified applicants must hold conservative evangelical beliefs and agree with The Baptist Faith and Message (for the purpose of doctrinal alignment and like-mindedness with the church and pastor).

**Disclaimer:**  
This job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required. Duties, responsibilities and activities may change, or new ones may be assigned at any time with or without notice.

Compensation:  
Negotiable

If you are interested in this position, please send questions and/or resumes to pastorjeff@sbcwiggins.org.

**Process for Meetings.**

1st meeting today…Discuss job descriptions and make changes and set date to put out job notices.

2nd Meeting 8 weeks or so later to discuss the resumes thus far. Narrow down to 2nd Tier candidates. (Email 2nd Tier candidates’ questionnaire).

* This will be done throughout where we get the resumes as they come in emailed out. (For individual review)

3rd Review questionnaire and narrow down to top 3-5. Determine interview set up dates.

4th-9th Meeting are for interviews and debrief only.

* Potentially have multiple meetings in one day no more than 2 per meeting.

10th Meeting, finalize last 2 candidates. Set up second interviews.

11th & 12th Meeting, interviews for final candidates.

13th Meeting, determine the candidate we wish to put before the church for a calling.

2nd Tier Questions

Questions:

1. Tell me a little about yourself.
2. When did you realize you wanted to be a youth pastor?
3. Did you have previous experience as a youth pastor?
   1. Why did you leave your previous job as a youth pastor?
4. Can you share your relationship with God and how you were saved?
5. Can you describe the qualities of a good youth pastor and how they apply to you?
6. Share your experience with an influential youth pastor and how he/she affected your life?
7. What are activities that you enjoy and how can you incorporate them into your work?
8. Do you have experience teaching, please explain?
9. Do you have experience organizing mission retreats or trips for youth?
10. What are your two biggest strengths and two biggest weakness (explain)?
11. What youth ages do you connect with the most?
12. What areas of the church would you be willing to help above and beyond your position (additional skills or interests)?
13. What are your long-term goals in ministry? (5, 10, 15 years)
14. What are your questions for us?
15. Are you willing to live within the community?